

Agenda
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
BOARD ROOM – 300 B Street
June 5, 2013
6:00 p.m. Closed Session
7:00 p.m. Estimated Open Session

Board of Trustees Goals

- ❖ To develop strategies and instructional delivery systems to ensure that all second language students receive appropriate instructional programs to meet their needs to ensure their opportunities to attain grade level expectancies.
- ❖ Consistent analysis of assessment data will be used to guide program instruction and identify areas in need of staff development.
- ❖ Administrative/teacher training and coaching in lesson design to improve instructional strategies and provide instructional support in order to facilitate students' ability to pass the high school exit exam.
- ❖ A continual process of K-12 students setting career goals correlated to their academic goals.
- ❖ Continued planning and budget reflection in regards to maintenance of existing facilities, as well as the building of new ones.
- ❖ To correlate the annual budget with the available resources to meet district goals.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES** * (Attached to Agenda)

A. May 1, 2013

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. PARENT ASSOCIATIONS REPORTS**
- 3. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**
- 4. PUBLIC COMMENT**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

- 5. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)**

- A. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- B. SUPERINTENDENT'S REPORT:
HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:
- C. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- D. BOARD MEMBER REPORTS:

6. CONSENT AGENDA * (Loose)

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Interdistrict Agreement Request(s) for the 2013/2014 school year
- B. Accept Resignation from : Bethany Mercer and Dave Withrow

7. ACTION ITEMS

- A. Adopt Board Policy (BP), Administrative Regulations (AR) and Exhibits (E) as follows: (Available for review in the District Office – The Board will receive an electronic copy)

- 1) BP 1325 – Community Relations – Advertising and Promotion
- 2) BP 1330 – Community Relations – Use of School Facilities
- 3) BP/AR 3460 – Business & Noninstructional Operations – Financial Reports and Accountability
- 4) BP/AR 3514.1 - Business & Noninstructional Operations – Hazardous Substances
- 5) BP 3580 - Business & Noninstructional Operations – District Records
- 6) E 4112.9 – All Personnel – Employee Notifications
- 7) BP 5030 – Students – Student Wellness
- 8) BP 5131.2 – Students – Bullying
- 9) BP 5145.3 – Students – Nondiscrimination/Harassment
- 10) E 5145.6 – Students – Parental Notifications
- 11) AR 6112 – Instruction – School Day
- 12) BP 6159.2 – Instruction – Nonpublic, Nonsectarian School and Agency Services for Special Education
- 13) BP 6161.1 – Instruction – Library Media Centers
- 14) BP/AR 6164.6 – Instruction – Identification and Education Under Section 504
- 15) BB 9130 – Board Bylaws – Board Committees
- 16) BB 9220 – Board Bylaws – Board of Trustees Elections

- B. Approve Declaration of Need for Fully Qualified Educators * P 1

This action allows the District to assign teachers out of their credential subject matter if absolutely necessary. The Superintendent recommends approval.

- C. Approve Biggs High School Eligibility Packet and Athletic Code of Conduct * P 4

The Superintendent recommends approval.

- D. Adopt the Biggs High School Single Plan for Student Achievement * P 18

The Superintendent recommends adoption.

- E. Approve California Department of Education Tobacco-Free School District Certification * P 44

The Superintendent recommends approval.

8. PERSONNEL ACTION

- A. Approve Election of Steven Alvarez as Short-term Part-time Summer Light Maintenance/Custodian/Grounds
- B. Approve Election of Angela Thompson as Summer Assistant Pool Manager/Clerk
- C. Approve Election of the following Lifeguards: Christina Crowhurst, Nathan Callaway and Adam Sharrock
- D. Approve Election of Troy Barker as Elementary School Teacher
- E. Approve Election of Judy Hass as Elementary School Teacher
- F. Approve Election of Peter Howell as High School Math Teacher
- G. Approve Election of Casey Smith as High School English Teacher
- H. Approve Election of Rachel Davies as Elementary Special Education Teacher
- I. Approve Agriculture Teacher Extended Year Agreement with Carleen Charley * P 48
- J. Approve Agriculture Teacher Extended Year Agreement with Stephen Boyes * P 50
- K. Approve Technology Coordinator Extended Year Agreement with Dave Niemeyer * P 52
- L. Approve Contract of Employment for District Superintendent/Principal * P 54
- M. Approve Election of Biggs High School 2013 Summer School Teachers:
 - 1) Greg Kitchen for English
 - 2) Pete Howell for Math

9. INFORMATION ITEMS

- A. Correspondence dated May 14, 2013 from Butte County Office of Election regarding Spring Expenditure Testing Program * P 63

10. FUTURE ITEMS FOR DISCUSSION

11. ADJOURNMENT

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.